

**OFFICE OF THE**  
**BURDWAN MUNICIPALITY**

DETAILED NOTICE INVITING QUOTATION  
N.I.Q. No.-31/2023-2024

Date- 06 /10/2023

Memo No- 426/EEC/VII-5

On behalf of Board of councilors, Chairman, Burdwan Municipality, invite quotations to obtain the rates for following works. Please quote your rate at Municipal Office, Burdwan for the below noted works. The quotation should be sent in a sealed envelope and the name of the sender with full address should be stated in the envelope along with the Applicants intending to purchase tender papers are requested to produce Up to Date Trade License, G.S.T. Registration Certificate of the concerned company. Open quotation will be treated as cancelled. The Authority shall reserve the right to accept or reject any or all quotations without assigning any reason whatsoever.

The details of the quotation can be available at this office in any working day during office hours or can be downloaded from our website [www.burdwanmunicipality.gov.in](http://www.burdwanmunicipality.gov.in) rate will be valid for 6 months period.

1.	Name of the work	:	As per annexure.
a)			
b)	Contractor eligible to submit tender	:	Bonafide & Resourceful agency.
c)	Estimated value of work Put to Quotation	:	As per Annexure.
d)	Quotation is to be submitted	:	In sealed cover system.
e)	Date of Publication	:	09 /10/2023
f)	Last Date & time for dropping of quotation documents	:	12/ 10/2023 upto 04.00 p.m.
g)	Date & time for opening the quotation	:	12/10/2023 from 4.30 P.M.

- 2) The rate quoted should be inclusive of all cost of transportation, loading, unloading, staking at site within any municipal area of the State of West Bengal, and all applicable taxes what so ever.
- 3) Deduction viz (i) IT or any other taxes, & Cess due as per rules, will also be deducted from the bill of the agency.
- 4) No Mobilisation Advance and Secured Advance will be allowed.
- 5) There shall be no provision of Arbitration. Hence clause 25 of 2911 (ii) is omitted vide notification no. 558/SPW dated. 3.12.2011 of Principal Secretary, P.W. & P.W. (Roads) Department.
- 8) The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
- 9) No CONDITIONAL/ INCOMPLETE QUOTATION will be accepted under any circumstances.
- 10) The undersigned reserves the right to reject the lowest bidder or all the bidder without assigning any reason thereof and not bound to accept the lowest bidder also.

Encl:- ANNEXURE

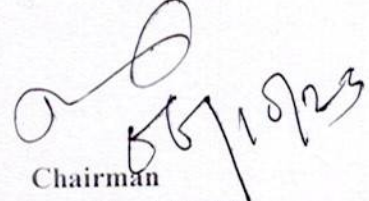
  
Chairman  
Burdwan Municipality  
Chairman  
Burdwan Municipality

Memo No ~~426~~/1(10)/EEC/VII-5

Date- 06 /10/2023

Copy forwarded for information:-

- 1) Vice-Chairman, Burdwan Municipality.
- 2) The Executive Engineer, MED, Burdwan Division, Burdwan
- 3) The Executive officer, Burdwan Municipality
- 4) Finance Officer, Burdwan Municipality
- 5) Secretary, Burdwan Municipality
- 6) Accountant, Burdwan Municipality
- 7) SAE, EEC, Burdwan Municipality
- 8) Tender/Purches Committee ,Burdwan Municipality
- 9) Office Notice Board ,Burdwan Municipality
- 10) Website of Burdwan Municipality

Handwritten signature and date '06/10/23' in black ink.

Chairman

Burdwan Municipality

Chairman

Burdwan Municipality

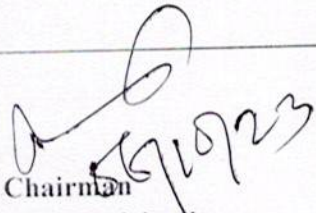
ANNEXURE

Against NIQ No.-31 of 2023-24, Vide Memo No- 42/6/EEC/VII-5, Date. 06/10/2023

Description of work:

Sub : Repairing and maintenance of 3 nos package ac at Town Hall auditorium under Burdwan Municipality in the year 2023-2024 .

SL NO	Description of items	Quantity	Quoted rate in (Rs) with all taxes
1.	Modification of necessary electrical connection out of defective micro processor 7.5TR package AC make voltage including labour and materials (unit 2)	1pc	
2.	Modification of necessary electrical connection out of defective micro processor 15TR package AC make voltage (ckt 1.7.5TR) including labour and materials (unit 1)	1pc	
3.	Servicing of package AC 7.5TR (unit 2)	1pc	
4.	Servicing of package AC 15TR (unit 3)	1pc	
5.	Servicing of package AC 15 TR 1ckt 7.5TR (unit 1)	1pc	
6.	Refrigerant top up and 1 no contractor replace. package AC 15TRcompressor 1(7.5TR)(unit3)	1pc	
7.	Refrigerant top up package AC 15TR compressor 1(7.5TR)(unit1)	1pc	
8.	Refrigerant top up package AC 7.5 TR (unit2)	1pc	
9.	Condenser fan motor bearing replace (unit3)	1pc	



Chairman

Burdwan Municipality

Chairman

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